

WEEKLY CAREER BULLETIN

(Information related to Employment & Career)

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TRIPURA EMPLOYMENT NOTIFICATION

- ❖ Society for Entrepreneurship Development [SOFED] has advertised an Employment Notification for recruitment of various posts like Junior Engineer, Accountant, Case Worker etc. (Total vacancies=43). The last date for submission of online application is 18th September, 2023.

For details please visit

<https://sofed.tripura.gov.in/sites/default/files/Advertisement%20for%20website.pdf>

ALL INDIA EMPLOYMENT/RECRUITMENT NOTIFICATION

- ❖ MECON has notified recruitment for the post of Manager, Deputy Manager, Assistant General Manager, Executive, Junior Officer, Draftsman, Professional, Specialist, Junior Executive (Total vacancies= 20). The Last date for submission of online application is 30-09-2023.

For more details please visit

<http://www.meconlimited.co.in/>

or

<http://www.meconlimited.co.in/Jobs.aspx>

- ❖ Bharat Petroleum (BPCL) has notified recruitment for the post of Junior Executive, Associate Executive, Graduate Apprentice, Technician Apprentice, Medical Officer, Trainee, Engineer, Executive, Technician. The Last date for submission of online application is 30-09-2023.

For more details please visit

<https://www.bharatpetroleum.in/Careers/Job-Openings.aspx>

or

<https://www.bharatpetroleum.in/images/files/Advertisement%20for%20Recruitment%20at%20Entry%20Level-%2016.09.2023.pdf>

- ❖ State Bank of India (SBI) has advertised for recruitment of Probationary Officer, Armourer, Control Room Operator, Protection Officer, Apprentice, Faculty, Professor (Total Vacancies= 8272). The last date of online application is 27-09-2023.

For more details visit

<https://www.sbi.co.in/web/careers#latest>

- ❖ State Bank of India (SBI) has announced notification for the recruitment of Apprentice on Vacancy (Total vacancies= 6160). The Last date for submission of online application is 21-09-2023.

For more details please visit

<https://www.sbi.co.in/documents/77530/36548767/310823->

[ENGAGEMENT+OF+APPRENTICE+2023+ADVERTISEMENT+CRPD_APPR_2023-24_17.pdf/fb7c7b06-3c72-4c55-cd2b-1c9bbc0307ce?t=1693485209035](https://www.sbi.co.in/documents/77530/36548767/310823-ENGAGEMENT+OF+APPRENTICE+2023+ADVERTISEMENT+CRPD_APPR_2023-24_17.pdf/fb7c7b06-3c72-4c55-cd2b-1c9bbc0307ce?t=1693485209035)

- ❖ **Staff Selection Commission (SSC)** has published notification for the recruitment of **Constable (Executive) Male and Female in Delhi Police (Total vacancies= 7547)**. The Last date for submission of online application is **30-09-2023**.

For more details please visit

https://ssc.nic.in/SSCFileServer/PortalManagement/UploadedFiles/Final_Notice_CEDP2023_01092023.pdf

- ❖ **Oil And Natural Gas Corporation Limited (ONGC)** has given a Notification for the recruitment of **Apprentice (Total vacancies= 2500)**. The Last date for submission of online application is **20-09-2023**.

For more details please visit

<https://ongcindia.com/web/eng/career/recruitment-notice>

- ❖ **Air India Air Transport Services Limited (AIASL)** has advertised a notification for the recruitment of **Handyman, Utility Agent (Male & Female) Vacancy on Fixed Term Contract basis (Total vacancies= 998)**. The Last date for submission of online application is **18-09-2023**.

For more details please visit

<https://www.aiasl.in/Recruitment>

- ❖ **Tata Institute of Social Sciences (TISS)** has announced a notification for the recruitment of **Programme Coordinator, Field Investigator & Other posts (Total vacancies= 113)**. The Last date for submission of online application is **19-09-2023**.

For more details please visit

<https://tiss.edu/project-positions/>

or

https://tiss.edu/uploads/files/Advertisement_for_positions_SD_Edt_dated_25Aug20231.pdf

- ❖ **Power Grid Corporation of India Limited (PGCIL)** has given a notification for the recruitment of **Diploma Trainee (Electrical/ Civil/ Electronics) (Total vacancies= 425)**. The Last date for submission of online application is **23-09-2023**.

For more details please visit

<https://www.powergrid.in/recruitment-diploma-trainee-electricalcivilelectronics-regions-and-corporate-centre>

or

https://www.powergrid.in/sites/default/files/inline-files/Detailed_Advt_DT_Final_2022.pdf

- ❖ **Indian Air force Agniveer Vayu (02/2023)** has notified for engagement of **Agniveer Vayu Sports (02/2023) Vacancy**. Last date for submission of online application is **20-09-2023**.

For more details please visit

https://agnipathvayu.cdac.in/AV/img/avsportsmen/avsportsmen02-2023_adv.pdf

CAREER TIPS



WHAT IS A CAREER?

A career is more than just a job, or working, or your occupation. It also includes your progress through life, your growth and development in vocational and avocational areas of life.

CHOOSING A CAREER

The career planning process is ongoing and sequential. Because human beings are complex, each of us has unique aspirations, goals, potential for development, and limitations. Although we can follow the same process, career planning outcomes must be individualized.

THE CAREER PLANNING PROCESS

- ✓ **STEP 1: Self-Assessment:-** Increasing your knowledge of your skills, values and interests will help determine the type of work which fits you best.
- ✓ **STEP 2: Career Exploration:-** There are generally four ways of gathering career information: (1) reading everything you can about careers, (2) talking to people, (3) participating in field experiences, and (4) enrolling in key courses.
- ✓ **STEP 3: Targeting:-** If you have investigated a number of career alternatives, you are now ready to target a primary career goal. Initially, it may be

easy to rule out several choices as obviously inferior or inappropriate. With the remaining alternatives, it may be very difficult to select the one that fits you best. Additional research regarding the career options, your skills, values, and interests may be necessary. Any decision, career or otherwise, should be approached with sufficient information.

- ✓ **STEP 4: Career Preparation:-** In this step, you should identify the degree of effort and all the things which are required to be successful in your chosen career. *What are the specific educational and experiential requirements? Of the qualifications required by that career, which ones do you currently possess, and which ones do you need to acquire? How will you best obtain the qualifications: additional education, internships, special courses or training?*
- ✓ **STEP 5: Marketing Yourself:-** The job search process is analogous to conducting a marketing campaign. Consider for a moment that you have a product (your skills and training) to sell and the potential employer is the consumer. As a salesperson, you must identify potential consumers of your products and learn how they can use your product. You must be aware of your competition and know the product you are selling. To successfully close a sale, you need to carefully prepare your advertising tools (resume, cover letter, interviewing skills), target a specific consumer group (potential employers), and determine the best mode of marketing (approaching employers).
- ✓ **STEP 6: Career Management:-** In times of rapid change and rampant obsolescence in occupation fields, you must remain flexible. The "one-job, one-career worklife" of a generation ago phenomenon has been increasingly replaced by a "12-jobs, four-careers worklife." At some point you may begin to ask questions of yourself about your present employment. You may wonder

whether there is something better available; or as your skills, values, and interests change, whether another position would better meet these factors.

11 TIPS FOR CAREER PLANNING AT ANY AGE OR CAREER STAGE

- 1. Keep an up-to-date resume**
- 2. Make career planning a regular event:-** Find a day or weekend at least once a year and schedule time to truly focus on what you want out of your career.



- 3. Reflect on your career path since your last career planning session:-** Research shows reflection increases productivity and performance, so take time to think about your current situation and the path you want to follow. Are you happy with your career path so far? What could you have done better or differently? What can you change in the future? When you understand yourself and what you really want, it's a lot easier to create a plan that suits your goals and your lifestyle.
- 4. Reflect on what you like, dislike, need, and want from work:-** Our likes and dislikes change over time, so it's always a good idea to reflect on what you feel strongly about in your life and

career. Make a list of what you like and dislike about your job. It's also important to have a clear and meaningful purpose that you find emotionally engaging. What do you really need from your work? To make a difference? To become financially independent?

- 5. Keep a record of your achievements**
- 6. Identify your transferable skills**
- 7. Set career goals:-** While you can be successful in your career without setting goals, you can be even more successful with **goal setting**. What are your short-term (within a year) and long-term (within five to 10 years) career goals? You probably already know about SMART (specific, measurable, attainable, relevant, and timebound) goals. Always write them down and share the list with someone. This will help you to create a sense of accountability.
- 8. Explore new education or training opportunities**
- 9. Leverage and learn from others**
- 10. Step out of your comfort zone**
- 11. Research further career advancement opportunities:-** Regularly reviewing and planning will make you better prepared for whatever lies ahead in your career. Steer your career deliberately, but also be open to life surprising you with new adventures even if they don't exactly match the destination you had in mind.

Social Media platform of MCC Agartala

- ✓ Follow MCC Agartala YouTube Channel at : <https://www.youtube.com/channel/UCFShAKmjN Nz2C4b8aw8TEcQ>
- ✓ Follow and subscribe our Facebook Page for updated information <https://www.facebook.com/mccagt>
- ✓ Follow our Twitter handle address at <https://twitter.com/MCCAgartala>
- ✓ Login to National Career Service Portal for getting <https://www.ncs.gov.in/>