

WEEKLY CAREER BULLETIN

(Information related to Employment & Career)

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Directorate of Employment Services & Manpower Planning, Govt. of Tripura

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TRIPURA EMPLOYMENT NOTIFICATION

- ❖ College of Fisheries, Lembucharra, Tripura has notified for engagement to the post of **Filed cum Laboratory Assistant and Multi Tasking Staff**. The last date for submission of application is **30-11-2023**.

For details please visit

www.cau.ac.in

or

www.cofcau.nic.in

- ❖ Bangladesh Assistant High Commissioner, Agartala has notified for recruitment to the post of **Administrative Assistant**. The last date for submission of application is 5-12-2023.

For details please visit the office of the **Bangladesh Assistant High Commissioner, Agartala**.

- ❖ National Health Mission, Tripura (State Health & Family Welfare Society, Agartala) has notified for recruitment to the post of **Consultant Clinical Psychologist & Counselor for Tele MANAS Cell Tripura on contract basis is schedule to be held on 20-11-2023 from 9.00 am in the office of the**

Head of the Department at Modern Psychiatric Hospital, Narsingarh, Agartala.

For details please visit

<http://tripuranrhm.gov.in/job.html>

- ❖ North Eastern Electric Power Corporation Limited has notified for engagement **Graduate Apprenticeship, Technician Apprenticeship, Graduate General Stream & ITI Trade Apprenticeship (Total Vacancy= 75)**. The last date for submission of online application is **30-11-2023**.

For details please visit

www.neepco.co.in

or

https://neepco.co.in/recruitment_panel

- ❖ Tripura State Co-operative Bank (TSCB) Ltd has given a notification for the recruitment of **Assistant Manager, Cash cum General Clerk, Multi Tasking Staffs (Total Vacancy= 156)**. The last date to apply online is **28-11-2023**.

For details please visit

<https://tscbank.nic.in>

or

<https://www.ibps.in>

**ALL INDIA
EMPLOYMENT/RECRUITMENT
NOTIFICATION**

- ❖ **IIT Jammu** has published notification for recruitment to the posts of **Scientific Officer & Other Vacancy (Total Vacancy= 59)**. The last date for submission of application is **16-12-2023**.

For details please visit

<https://iitjammu.ac.in/welcome-contacts>

- ❖ **Tata Memorial Centre** has published a Notification for the recruitment of **Medical Officer, Physicist & Other Vacancy (Total vacancy- 28)**. The last date for submission of application is **21-11-2023**.

For details please visit

<https://www.irel.co.in/>

- ❖ **Indian Institute of Technology Hyderabad (IIT Hyderabad)** has advertised a notification for the recruitment of **Public Relations Officer, Technical Superintendent, Junior Technical Superintendent, Junior Technician & Others (Total vacancy=89)**. The last date for submission of application is **12-11-2023**.

For details please visit

https://tmc.gov.in/m_events/Events/JobDetail?jobId=26568

- ❖ **Director General of Health Services, GoI** has announced notification for the recruitment of **Research Assistant, Technician, Laboratory Attendant, Health Inspector, Physiotherapist, X-**

Ray Technician & Other vacancy (Total vacancy =487). The last date for registration is **30-11-2023**.

For details please visit

<https://hildghs.ebtexam.in/Home.index.html>

- ❖ **AIIMS Bilaspur** has advertised a notification for the recruitment of Professor, **Additional Professor, Associate Professor & Assistant Professor Vacancy (Total vacancy=81)**. The last date for submission of application is **06-12-2023**.

For details please visit

<https://bilaspur.edu.in>

- ❖ **Department of Post, GoI** has notified for recruitment to the posts of **PA, SA & Other Vacancy (Total Vacancy=1899)**. The last date for submission of application is **9-12-2023**.

For details please visit

<https://dopsportsrecruitment.cept.gov.in>
or
<https://dopsportsrecruitment.cept.gov.in/Notifications/English.pdf>

- ❖ **AI Engineering Services Limited (AIESL)** has notified for recruitment to the posts of **Assistant Manager, Executive Finance & Other Vacancy. (Total Vacancy=52)**. The last date for submission of application is **28-11-2023**.

For details please visit

<https://www.aiesl.in/Careers.aspx>

- ❖ **Rajib Gandhi University of Knowledge Technologies** has notified for recruitment to the posts of **Lecturer Vacancy (Total Vacancy=220)**.

The last date for submission of application is **27-11-2023**.

For details please visit

<https://recruitments.universities.ap.gov.in>

- ❖ **Central Bank of India (CBI)** has notified for recruitment to the post of **Officer Vacancy (Total vacancy=192)**. The last date for submission of application is **19-11-2023**.

For details please visit

www.centralbankofindia.co.in

- ❖ **Railway Recruitment Cell, East Central Railway** has notified for recruitment to the post of **Act. Apprentices Vacancy (Total Vacancy=1832)**. The last date for submission of application is **9-12-2023**.

For details please visit

www.rrcer.gov.in

- ❖ **South East Central Railway** has published a notification for the recruitment of **Sports Quota Vacancy (Total vacancy=46)**. The last date for submission of application is **13-11-2023**.

For details please visit

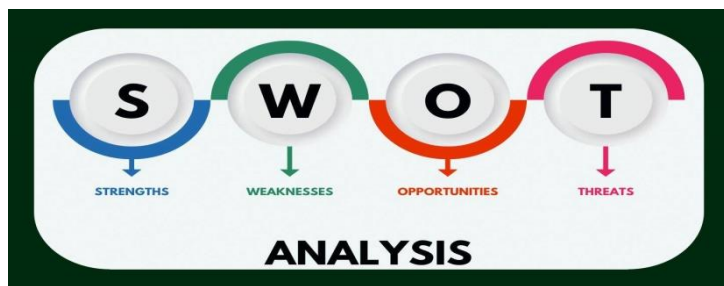
<https://secr.indianrailways.gov.in>

OTHER NOTIFICATION

- ❖ **Model Career Centre, Agartala (DEE West Tripura)** under Employment Services & Manpower Planning, Govt. of Tripura is going to organize a recruitment drive for various posts (Total vacancy=517) at **MCC Agartala, Shrama Bhawan, Office Lane, Agartala on 23rd November 2023**.

For details please visit MCC Agartala, Office Lane Shrama Bhawan.

CAREER TIPS



SWOT can be a helpful starting point for career analysis and planning

SWOT Analysis is a great tool to help you understand yourself, your career and your future. It's also a great way to assess your strengths, weaknesses, opportunities and threats.

SWOT Analysis will help you identify your top talents and skills and the areas that could be improved upon to achieve your goals.

S (Strengths) – These are your positive attributes, what you are good at.

Strength is a positive attribute that makes you more capable of achieving goals. It is an internal quality that cannot be taken away from you. When we think about our strengths, we can see that they are not things we can easily change or improve. Strength is inherent in us, and it often comes naturally to us.

For example, if you are good at public speaking or communicating with people, this is considered a strength. If you enjoy working with numbers and data, you may have strong analytical skills that could be applied to different jobs. If you have strong writing skills, this could be another of your strengths that could be utilized in many areas of life and not just in business or the workplace. Here is how you should analyse your strengths:

1. Write down all the things you are good at or have an aptitude for. If you have trouble identifying them, ask friends or family members who know you well to list the strengths they see in you.
2. Ask yourself why these strengths matter to you and others – what do they help you achieve? They might relate directly to your career goals, or they might be less obvious but still significant – for example, if you're good at helping people solve problems, this could be a strength that allows your career in many different ways (for example, by making it easier for clients to trust and work with you).
3. Think about whether other qualities accompany these strengths (e.g., being flexible or organised) and whether these could also be useful in career planning scenarios.
4. Identify any weaknesses or limitations related to these strengths (e.g., lack of attention to detail) and think about how this may affect your ability to use them effectively in certain situations (e.g., missing vital information during meetings with clients).

W (Weaknesses) – These are the aspects of your life that aren't working, what you need to work on and get better at.

Weaknesses can be a big part of your career SWOT analysis. A weakness is something you are not good at or need to improve on. Here are some examples of weaknesses:

- I am poor at public speaking.
- I have a hard time managing my time effectively.
- I get stressed out quickly and have trouble relaxing.
- My biggest weakness is procrastination, and I need to learn how to manage it better.

What are your weaknesses? It's essential, to be honest with yourself, but don't beat yourself up. Everyone has their share of flaws and shortcomings, so try not to get too down on yourself.

What areas do you want to improve in your life?

Think about what areas of your life you would like to improve upon. Are there things you know you could do better but haven't had the time or motivation to work on? Perhaps it's a specific skill set or area of knowledge that you lack. Or maybe it's just something bothering you, but you haven't figured out how to fix it yet?

What are some things that bother you about your current job?

List them all down, and analyze why they bother you. Is it something to do with the task or role or something missing in your capabilities?

SWOT Analysis for Your Career
Answer these questions to identify your strengths and weaknesses before your next interview.

Strengths	Weaknesses
What is your strongest skill/ability? <hr/>	What poor work habits do you have? <hr/>
What makes you unique? <hr/>	Which skills do you need to improve on? <hr/>
What would others say about your strengths? <hr/>	What would others say about your weaknesses? <hr/>
What achievement are you most proud of? <hr/>	Do you lack education or training? <hr/>

O (Opportunities) – These are the opportunities that are available to you, what you can do and where you can go.

Opportunities are the areas that are open to you. These are the available opportunities to you, what you can do and where you can go. Here is how you should analyse

your opportunities on the SWOT for your career planning.

You need to understand what opportunities are available in the market for your skillset and experience. You should also know about the various companies or organizations hiring people with your skill set. This will help you find out how to approach them for a job.

To analyze this section properly, you need to know what skillsets and experience are required in different jobs and industries. You can start by checking job descriptions online or talking with recruiters who work in those industries. This will help you identify which skillsets and experiences will most benefit you when looking for new jobs.



Your opportunities can be increased by:

- Positive changes in your career environment
- Positive changes in yourself (education, training, experience)
- Positive changes in your environment (friends, family, company)

You should list all the available opportunities, what you can do, and where you can go. For each option, think about the following:

- The thing that is possible for you to do

- The skills, knowledge and experience required for doing the task
- The assets that will help you perform well in this situation
- The barriers that may prevent you from doing it (e.g., lack of resources)

T (Threats) – These are issues that could affect your goals and plans negatively.

Threats are issues that could affect your goals and plans negatively. Threats can be internal or external.

Internal Threats – These threats are within your control and can be fixed by you. For example, if you fear public speaking or have a phobia of snakes, these can be tackled by you with proper guidance and practice.

External Threats – These threats are outside your control, but they can still negatively affect you. For example, if an economic recession in your country affects the demand for your services, this would be an external threat that you cannot do anything about.

If there are any threats listed under this section, try solving them first before proceeding with SWOT analysis for career planning.

Ref: <https://www.gyanone.com/swot-analysis-for-career-planning/>

Social Media platform of MCC Agartala

- ✓ Follow MCC Agartala YouTube Channel at : <https://www.youtube.com/channel/UCFShAKmjNNz2C4b8aw8TEcQ>
- ✓ Follow and subscribe our Facebook Page for updated information <https://www.facebook.com/mccagt>
- ✓ Follow our Twitter handle address at <https://twitter.com/MCCAgartala>
- ✓ Login to National Career Service Portal for getting <https://www.ncs.gov.in/>